

Academic Policy & Planning Committee Agenda
Thursday Mar 9, 2023, at 2:00 PM
AHC Bldg A - Board Room

VOTING MEMBERS (15)

Applied Behavioral Sciences – Christine Bisson
 Business – Brent Darwin
 Counseling – Lainey Campos
 English – Chad Kelly
 Fine Arts – Shane Anderson
 Kinesiology, Rec & Athletics – Paul LeSage
 Health Sciences – Mary Nelson
 Industrial Technology –

Academic/Student Affairs – Kerry Runkle
 Languages & Communication – Andria Keiser
 Life and Physical Sciences – Brian Youngblood
 Mathematics Sciences – Derek Mitchem
 Public Safety – Susan Roehl
 Social & Behavioral Sciences – Tom VanderMolen
 Student Representative – Tania Salinas

NON-VOTING MEMBERS

Chair – Larry Manalo Jr.
 Vice chair/TRC/ Articulation - David DeGroot
 VP, Academic Affairs – Robert Curry
 Admissions & Records – Josie Cabanas and Eunice Barcenas
 Noncredit Education – Andria Keiser
 Curriculum Specialist – Rebecca Andres

STANDING INVITEES

Dean, Academic Affairs – Thomas Lamica
 Dean, Academic Affairs – Sean Abel
 Dean, Academic Affairs – Mary Patrick
 Dean, Matriculation/Counseling – Yvonne Teniente
 Dean, Academic Affairs – Sofia Ramirez Gelpi
 Dean, Extended Campus – Rick Rantz

Associate Dean/ Public Safety Director – Mitch McCann
 Associate Dean/Athletic Director – Kim Ensing
 Associate Dean/PCPA Director – Mark Booher
 Senate President – Alberto Restrepo
 Schedule – Ricardo Lopez
 Distance Education – Fred Patrick
 Part-Time Faculty Union – Julia Sokolovska

GUESTS

- I. Approval of Minutes: Feb 23, 2023**
- II. Approval of the Agenda**
- III. Chair Comments:**
 - Summary Report: 03-09-2023. Senate: 03-28-2023. BOT: 04-18-2023.
 - NEXT Summary Report: 04-27-2023. Senate: 05-09-2023. BOT: 06-20-2023.
 - Next AP&P Meeting: 03-30-2023.
 - Next TRC Meeting: 03-16-2023.
 - Cross-listed Courses Modifications.
 - Requisites and Content Review. Exemptions. Entrance Skills for Prerequisites and Advisories.
 - Course Review Proposal Type: What does it entail?
 - Course and Program Impact Reports: The use of “In Review” or “Draft”
- IV. Information: College Now (Credit) and Early Entry (Noncredit). Continue to submit to Rebecca Andres. DUE: Apr 1, 2023.**
- V. Information: Final Look: Summary Report. Review the summary report for submission to Senate on Tuesday, Mar 14, 2023.**
- VI. Agenda Item: First Reading**

Proposal Type	Prefix & Number	Course/Program Title	Units/Hours
New Course	DANC 104	Dancing for the Camera Justification: It serves the need requested by the commercial dance committee members to better prepare students for entry-level work in the commercial dance industry.	2.000
	DANC 107	Intercollegiate Conditioning-Dance	3.000

		Justification: Serves the need requested by the commercial dance certificate committee members. Repeat: 8. Justification. The course falls under intercollegiate academic or vocational competition.	
	DANC 109	Intercollegiate Dance Team Repeat: 3. Justification. The course falls under intercollegiate academic or vocational competition. LOA: Instructor recommendation - auditioning into team, and then registering for the UDA (Universal Dance Association) and/or NDA (National Dance Association) College Nationals. Level: Academic dean.	3.000
	ENGL 180	Harry Potter and Realms of the Fantastic Prerequisite: ENGL 101 Justification: This course will further enhance the variety of literature courses offered to English majors and other majors seeking further instruction in literary genres, movements, representations, and history. There is currently no course offered at AHC that focuses specifically on the genre of fantasy literature and the literary world of Harry Potter texts. New: AHC GE Cat 3 New: CSU GE Area C2 New: IGETC Area 3B. DE Sync and Async	3.000
Major Modification	AJ 115 Former: AJ 315	Introduction to Criminology Justification: Modify to a 100-level and include in degree offerings. Attached: List of three comparable lower division CSU courses.	3.000
	ECS 103 Former: ECS 303	Intro To Early Childhood Justification: Convert to 100-level. Reviewed for content and updated based on workforce standards. Add OER Textbook. Comparable course at CSU Long Beach. Attached: EDEC Intro to Early Childhood Education course description.	3.000
Course Review	ANTH 101	Intro to Biological Anthro Justification: Update DE and textbook.	3.000
	ANTH 102	Intro to Cultural Anthropology Justification: Update textbook.	3.000
	ANTH 103	Intro To Archaeology Justification: Update DE and text.	3.000
	ANTH 110	Biological Anthropology Lab Justification: DE conversion New: DE Sync and Async	1.000

		Corequisite: ANTH 101 or completion of ANTH 101. Part of a closely related lecture-laboratory pairing.	
Major Program Modification	Fine Arts	Ceramics Certificate of Achievement Justification: Replace ART 120 Drawing 1 with ART 366 Working the Potter's Wheel based on students' need for more 3-D experience.	17

VII. Agenda Item: Second Reading

Proposal Type	Prefix & Number	Course/Program Title	Units/Hours
Feb 23, 2023 Meeting			
New Course	ENGL 153 / ES 153	Native American Literature Entrance skills are needed on the COR	3.000
	GEOL 115	Oceanography Lab Lab with homework –outside of class hours, 2:1 ratio: (3 weekly hours x 16) + (3 weekly hours x 16) / 48 = 1.5 units	1.000 5
Major Modification	AG 126/ VEN 126 Former: AG 315	Fertilizers & Plant Nutrition	4.000
	PHTO 110	Basic Photography	3.000
Course Review	BIOL 124	Human Anatomy	4.000
	VEN 105/AG 105	Wine Marketing and Sales	3.000
	VEN 114	Wine Business	3.000
	VEN 121	Viticulture Operations 2	3.000
	VEN 135	Grapevine Physiology	1.000
	VEN 314	Organic/Biodynamic Winegrowing	3.000
	VEN 320/AG 320	Wine Tasting Room Sales	1.500
Noncredit Modification	PDNC 7100	College Connect	8.000-10.000
Major Program Modification	Life & Physical Sciences	NEW Agriculture OLD: Agricultural Science Associate in Science Add nine courses in the selected units: AG 157, AG 162, AG 163, AG 164, AG 165, AG 315, and VT 102.	24.000
Major Program Modification	Life & Physical Sciences	Agriculture Certificate of Achievement	24.000
March 9, 2023 Meeting. For inclusion in the summary report.			
New Course	DANC 104	Dancing for the Camera	2.000
	DANC 107	Intercollegiate Conditioning-Dance	3.000
	DANC 109	Intercollegiate Dance Team	3.000
	ENGL 180	Harry Potter and Realms of the Fantastic	3.000
Major Modification	AJ 115 Former: AJ 315	Introduction to Criminology	3.000
	ECS 103 Former: ECS 303	Intro To Early Childhood	3.000

Course Review	ANTH 101	Intro to Biological Anthro	3.000
	ANTH 102	Intro to Cultural Anthropology	3.000
	ANTH 103	Intro To Archaeology	3.000
	ANTH 110	Biological Anthropology Lab	1.000
Major Program Modification	Fine Arts	Ceramics Certificate of Achievement Replace ART 120 with ART 366.	17

VIII. Agenda Item: Second Reading

Proposal Type	Prefix & Number	Course/Program Title	Units/Hours
Program Modification	Fine Arts	Commercial Dance Certificate of Achievement Pending review and approval of DANC 109.	17

IX. Agenda Item: Request for Distance Education

DE Type	Prefix & Number	Course Title
DE Sync and Async	ANTH 110	Biological Anthropology Lab
DE Sync and Async	ENGL 153 / ES 153	Native American Literature
DE Sync and Async	ENGL 180	Harry Potter and Realms of the Fantastic
DE Sync Only	PDNC 7100	College Connect
DE Sync and Async	PSY 113	Theories of Personality Justification: Returning proposal to AP&P committee for DE approval. First Reading: 10/6/2022. Second Reading: 10/20/2022.
DE Sync and Async	VEN 105/AG 105	Wine Marketing and Sales
DE Sync and Async	VEN 135	Grapevine Physiology
DE Sync and Async	VEN 314	Organic/Biodynamic Winegrowing
DE Sync and Async	VEN 320/AG 320	Wine Tasting Room Sales

X. Agenda Item: Request for AHC GE, CSU GE, IGETC, MCGS, and/or Health & Wellness

Prefix & Number	Course Title	Requests
ENGL 153 / ES 153	Native American Literature	AHC GE Cat 2B and Cat 3 CSU GE Area C2, D3, and F IGETC Area 3B and 4C MCGS
ENGL 180	Harry Potter and Realms of the Fantastic	AHC GE Cat 3 CSU GE Area C2 IGETC Area 3B
GEOL 115	Oceanography Lab	AHC GE Cat 1 (when taken in conjunction with GEOL 114) CSU GE Area B3 Laboratory Activity IGETC Area 5A Physical Science

XI. Agenda Item: Request for Requisites – Prerequisites, Corequisites, Advisories, and/or Limitation on Enrollment

Prefix & Number	Course Title	Requisite Request
-----------------	--------------	-------------------

ANTH 110	Biological Anthropology Lab	New: Corequisite: ANTH 101 or completion of ANTH 101. Part of a closely related lecture-laboratory pairing.
DANC 107	Intercollegiate Conditioning-Dance	Repeat: 8. The course falls under intercollegiate academic or vocational competition.
DANC 109	Intercollegiate Dance Team	Repeat: 3. Justification. The course falls under intercollegiate academic or vocational competition. LOA: Instructor recommendation - auditioning into team, and then registering for the UDA (Universal Dance Association) and/or NDA (National Dance Association) College Nationals.
ENGL 153 / ES 153	Native American Literature	Prerequisite: ENGL 101
ENGL 180	Harry Potter and Realms of the Fantastic	Prerequisite: ENGL 101
GEOL 115	Oceanography Lab	Corequisite: GEOL 114 or completion. No content review due to closely related lec and lab course.
VEN 114	Wine Business	Advisories: BUS 101. NEED: Content Review BUS 101. Remove: ENGL 514
VEN 121	Viticulture Operations 2	Advisory: VEN 102/AG 102. Need Content Review forms.
VEN 135	Grapevine Physiology	Advisory: VEN 102 or AG 102. NEED: Content Review.

XII. Agenda Item: The Library Faculty as an Ex-officio Committee Non-voting Member. (Trevor Passage, Kelly Cohn, and Susie Kopecky. Mary Patrick, Academic Dean.)
Attach: Memo.

Membership

Eligibility

All full-time faculty members of departments, and counseling, are eligible. Faculty voting members shall be duly elected or appointed by the departments according to each department’s procedures.

Voting Members

There shall be a member from each instructional department (**including noncredit**); one counselor, one member representing faculty from Academic Services, and one student member who shall be from the Associated Student Body Government (ASBG).

Non-voting Members

The vice president academic affairs shall be ex officio without vote; the articulation officer shall be ex-officio without a vote (unless such member sits as the department representative from the counseling department); one member from the senate executive committee, **one member from the library**, one member from the admissions and records office; and the curriculum specialist are all non- voting members.

Length of Membership

The term of office for faculty/department representative shall be for two years except where the incumbent is elected as the AP&P chairperson. In this case, term of office will then be extended to cover his/her tenure. The tenure of office for the student member shall be one year.

The purpose of a two-year term is to have only one half of the membership change each year, having no more than one half of the members in their first term. There is no limit on the number of times a department representative or AP&P chair may be reelected. Since the chairperson may cast deciding votes, additional representation by his/her department is not required, and the tenure of his/her replacement may be adjusted to one year or three years as required to maintain the following scheduled elections:

ODD-NUMBERED YEAR	EVEN-NUMBERED YEAR
Applied Social Sciences Counseling Department or Counselor English Health Sciences Life and Physical Sciences Mathematical Sciences Public Safety	Business Fine Arts Kinesiology, Recreation, and Athletics Industrial Technology Languages and Communication Academic Services* Social and Behavioral Sciences

NOTE: The academic services area includes the college nurse and learning assistance and library faculty.
 Reference: Curriculum Development Guide (2022).

XIII. Public Remarks

The section of the agenda is intended for members of the public to address the committee on items involving curriculum development and approval. Time limits and procedures to address the committee apply to this part of the agenda. Public comment not pertaining to specific agenda items is welcome under this section as well. When public remarks are completed regarding a specific agenda item, discussion is then confined to committee members only. This practice is in accordance with the Brown Act.

XIV. Reports:

- a. AP&P Representatives
- b. AP&P Vice Chair / TRC Chair
- c. AP&P Chair
- d. Administration
- e. Admissions and Records
- f. Counseling/Matriculation
- g. Articulation
- h. CurriQunet & Support

XV. Call for Future Agenda Items.

- Culturally responsive curriculum
- CurriQunet and program maps
- Title 5 and General Education for Associate Degrees. Ethnic Studies.
- Local Ethnic Studies courses and CSU-UC transferable ES.

XVI. Call to Adjourn.