Accepts Responsibility

Personal Skills: Integrity

- Essential Questions
  - What does personal responsibility mean?
  - What is the relationship between responsibility and excuses?
  - How can I be personally responsible at school, home and in the workplace?

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Personal Skills: Integrity

- Students will understand…
  - Accepting personal responsibility applies to all areas of life.
  - Being responsible means not making excuses.
  - Demonstrating personal responsibility at work is a key to success in a job (current) and career (future).

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Personal Skills: Integrity

- Students will know…
  - Characteristics of responsibility
  - How personal responsibility affects the workplace

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Personal Skills: Integrity

- Students will be able to…
  - Define personal responsibility.
  - Understand the difference between responsibility and making excuses.
  - Demonstrate how to have personal responsibility in the workplace.

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- What do you think of when you hear the word **responsibility**?

- Identify a person who you feel is responsible. What traits or experiences come to mind that make you see him or her as responsible?

Objectives:

- Define personal responsibility.

- Understand the difference between responsibility and making excuses.

- Demonstrate how to have personal responsibility in the workplace.

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Personal

Belonging to or intended for a particular person and no-one else.

Responsibility

The state or fact of being responsible, answerable, or accountable for something within one's power, control, or management.

Personal Responsibility

MY state or fact of being responsible, answerable or accountable for something within MY power, control or management.

Why do we give or make excuses?

Excuse: It broke.

Taking Responsibility: I broke it. How can I fix it?

Excuse: I can't find it.

Taking Responsibility: I haven't found it yet. I need to look harder.

Excuse: She was doing it, so I did it too.

Taking Responsibility: I won't do it.

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Identify three reasons it is important to have personal responsibility at work?	What are some examples or scenarios that describe being personally responsible at work?
What impact does employee personal responsibility have on the company or business?	What happens if employees do not show personal responsibility in their jobs?

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- What connection exists between this content and what was learned or discussed previously?

- What questions do you have about this information?

- What is your opinion about how this information relates to your life?

- What is one fact that really struck you?

- What is something that contradicts what you previously thought about the subject?