



**NOTICE OF
ANNUAL ORGANIZATIONAL MEETING
ALLAN HANCOCK COLLEGE FOUNDATION
BOARD OF DIRECTORS**

**Allan Hancock College
1 Hancock Drive
Lompoc, CA 93436**

**Thursday, July 27, 2023
4-6 p.m.**

Agenda

The mission of the Allan Hancock College Foundation is to operate for the advancement of education by raising funds and building community support to meet the needs of the college in the areas of scholarships, capital/infrastructure projects and program support.

OFFICERS

Maggi Daane

President

Judith Dale

Vice President

Debra Hood

Secretary

Judy Frost

Treasurer

DIRECTORS

Susan Appel

Michael J. Carroll

Lee-Volker Cox

James E. Fields

Erica Jane Flores

Michael L. Gibson

George Grama

Tim Harrington

Mario Juarez

Robert B. Klug

Larry Lahr

Sam Orozco

Gloria Soto

EMERITUS DIRECTOR

Ronald L. Thatcher

Doris T. Lahr, In Memoriam

COLLEGE TRUSTEE

REPRESENTATIVES

Jeffery Hall

Gregory A. Pensa

COLLEGE

REPRESENTATIVES

Kevin G. Walthers, Ph.D.

Superintendent/President

Dennis Curran

Associate Superintendent/ Vice President,

Finance and Administration

Keli Seyfert

Director, Auxiliary Accounting

Jon Hooten, Ph.D.

Executive Director,

College Advancement

Nichole Dechaine

Faculty

Edianna Ysip

Student

FOUNDATION STAFF

Erinn Artrip

Marisol Diaz

Tracy McKee

Natalie Rucobo

**Notice of Annual Organizational Meeting
Allan Hancock College Foundation Board of Directors**

Thursday, July 27, 2023

4:00 p.m. – 6:00 p.m.

Allan Hancock College

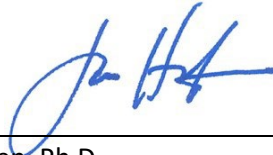
1 Hancock Drive, Lompoc, CA 93436

AGENDA

| | Page | Time |
|---|-------|---------|
| 1. Call to order | | 4:00 PM |
| 2. Roll Call | | |
| 3. Public Comment <i>Public comment not pertaining to specific agenda items is welcome at this time. If you wish to speak to any item listed, please complete a Request to Speak Card available from the Executive Director. It is suggested that speakers limit themselves to 5 minutes.</i> | | |
| 4. Approval of Agenda – July 27, 2023 (ACTION) | | 4:01 PM |
| 5. Approval of Minutes – April 27, 2023, Board of Directors Quarterly Meeting (ACTION) | 1-4 | 4:02 PM |
| 6. Welcome and Remarks from Executive Director (Information) | | 4:03 PM |
| 7. Resolution 2023-01 Authorization of Savings, Checking, and Investment Account Signatures (ACTION) | 5-6 | 4:10 PM |
| 8. Resolution 2023-02 Recommendation to Name the Patricia Rice Boyd Recital Hall (ACTION) | 7-8 | |
| 9. Consent Agenda (ACTION) <i>Consent agenda items are consistent with adopted policies and approved practices of the Foundation and are deemed routine in nature. They will be acted upon by a vote in one motion without discussion unless members of the board request an item's removal from the consent agenda.</i> | | 4:10 PM |
| 9.A. Board Member Resignation – Glenn Owen | 9 | |
| 9.B. New Student Representative – Samantha Martinez | 10 | |
| 10. Governance and Nominations Committee (ACTION) | | 4:15 PM |
| 10.A. 2023-2024 Calendar of Meetings and Events | 11-12 | |
| 10.B. Bylaw Revisions | 13-24 | |
| 10.C. Board Member Attendance Expectation | 25-26 | |
| 10.D. Committee Roles and Responsibilities | 27 | |
| 11. Finance Committee | | 4:45 PM |
| 11.A. Approval of Financial Statements through 5/31/2023 (ACTION) | 28-32 | |
| 11.B. Auditors 2021-2022 IRS Form 990 Report (ACTION) | 33 | |
| 11.C. Investment Advisors Review (Information) | 34-35 | |
| 11.D. Funding a 2-Year Promise (Information) | 36 | |
| 12. Advancement Committee (Information) | | 5:10 PM |
| 12.A. Foundation Giving Report and Hancock Promise Campaign Update | 37 | |
| 12.B. President's Circle Subcommittee Report | 38 | |
| 12.C. Scholarship Subcommittee Report | 39 | |

- 12.D. Hancock Honors Update
13. Oral Reports (Information) 5:30 PM
- 13.A. Executive Director, College Advancement – Jon Hooten
 - 13.B. College Superintendent/President – Kevin Walthers
 - 13.C. College Trustee – Jeffrey Hall
 - 13.D. PCPA Foundation Representative – Maggi Daane
 - 13.E. Faculty Representative – Nichole Dechaine
 - 13.F. Student Representative – Edianna Ysip
 - 13.G. Members of the Board of Directors – General Announcements
14. Consideration of New Business (Information) 5:55 PM
13. Next Meeting – Thursday, September 28, 2023 4-6 p.m. (Information)
14. Adjourn (ACTION) 6:00 PM

In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact the Allan Hancock College Foundation office at (805) 925-2004. Please make requests 48 hours prior to the meeting in order to make reasonable arrangements to ensure accessibility to this meeting.



Jon Hooten, Ph.D.
Executive Director
Allan Hancock College Foundation

ALLAN HANCOCK COLLEGE FOUNDATION
Quarterly Board Meeting
Minutes of April 27, 2023

A regular meeting of the Board of Directors was held on April 27, 2023. This meeting was held at the Santa Maria campus, Bldg. B – Boardroom.

1. Call to Order

Foundation Board President M. Daane, called the meeting to order at 4:00 p.m.

2. Roll Call

Directors Present: Susan Appel, Mike Carroll, Lee-Volker Cox, Maggi Daane, Judith Dale, J. Edwin Fields, Judy Frost, Jeff Hall, Tim Harrington, Debra Hood, Glenn Owen, Keli Seyfert

Directors Absent: Erica Jane Flores, Mike Gibson, George Grama, Mario Juarez, Robert Klug, Larry Lahr, Sam Orozco, Gloria Soto, Greg Pensa, Kevin Walthers, Nichole Dechaine

Student Representative: Edianna Ysip

Staff Present: Jon Hooten, Erinn Artrip, Marisol Diaz, Tracy McKee, Natalie Rucobo

Recorder: Marisol Diaz

3. Public Comment - None

4. Approval of Agenda – April 27, 2023 (ACTION)

MOTION: On a motion by J. Dale, seconded by L.V. Cox, the agenda for April 27, 2023, was approved as approved by a unanimous voice vote.

5. Approval of Minutes – January 26, 2023 (ACTION)

The minutes from the January 26, 2023, quarterly board meeting was reviewed.

MOTION: On a motion by T. Harrington, seconded by J. Frost, the minutes were approved as presented by a unanimous voice vote.

6. Welcome and Remarks from Board President – Maggi Daane (Information)

M. Daane welcomed the board to the meeting.

7. Purpose, Principles, and Priorities of the Foundation (Information)

J. Hooten shared the common theme discussed during the Board Retreat in January was building and connecting the college to the community. He recommended a shift from mission and vision statement to purpose, principles, and priorities. What is our purpose as a group, principles by which we pursue our purpose, and how do we determine our priorities.

S. Appel led the discussion. In January, the Board was asked to think of their “why”. She asked everyone to share why they are here today and what motivates them to continue being part of the Foundation Board.

S. Appel mentioned the common themes shared were removing barriers, supporting students, building

community, integrity, and creative/innovative ideas.

8. Governance and Nominations Committee

8.A. Advancement Committee Chair (ACTION)

J. Edwin Fields has accepted an invitation to serve as the next chair of the Advancement Committee.

MOTION: On a motion by G. Owen, seconded by L.V. Cox, the board accepted J. Edwin Fields to serve as the Advancement Committee Chair and was approved by a unanimous voice vote.

8.B. 2023-2024 Calendar of Meeting and Events (Information)

M. Daane requested expanding the number of board meetings from four to six annually. Also, a discussion was held regarding attendance requirements, which will be discussed at July's Board Meeting.

J. Hooten agreed on the need to meet more frequently and clarified the three working meetings would allow more flexibility where the board could meet in alternate locations and learn more about the different groups on campus, tour facilities, and have more discussions.

J. Frost supports increasing meetings and likes the difference between discussion and business meetings. She mentioned that the board does not frequently get to share and exchange ideas and viewpoints which is a good way to stimulate new conversations and a new direction for the board.

D. Hood suggested the option to have different terms/titles for advisors and directors. T. Harrington thought this would be a good idea as it would allow more people to become involved with the Foundation without the commitment to be on the board.

D. Hood and M. Daane left the meeting at 5:03 p.m.

9. Finance Committee

9.A. Review and Approval of Financial Statements through 2/28/2023 (ACTION)

J. Frost shared that the contributions report through February 2023 reported \$853,044. The Foundation is expecting its first disbursement from an estate bequest and Hancock Honors sponsorships that will be included on the contributions report for fiscal year 2022-23.

MOTION: On a motion by J. Hall, seconded by J. Fields, the financial statements through 2/28/2023 were approved by a unanimous voice vote.

9.B. Approval of Proposed Operating and All Funds Budget for FY2023-2024 (ACTION)

J. Hooten shared that the two changes recommended for approval are a 5% COLA increase for staff and moving brokerage fees and investment income/losses to the broader Foundation budget.

MOTION: On a motion by G. Owen, seconded by S. Appel, the COLA increase and moving brokerage fees and investment income/losses from the operating budget to the broader Foundation budget were approved by a unanimous voice vote.

9.C. Investment Advisors Review (Information)

J. Frost mentioned that the finance Committee met with investment advisors from Morgan Stanley, Santa Barbara Foundation, Northern Trust, and Monarch Wealth Strategies on April 5, 2023. The companies presented annual performance and fees over the last three years and later the committee discussed

combining accounts with the goal of decreasing investment fees. More information will be presented in July's board meeting.

10. Advancement Committee (Information)

10.A. Foundation Giving Report and Hancock Promise Campaign Update (Information)

J. Hooten reviewed the Foundation Giving Report and provided an update on the Hancock Promise campaign. The Foundation is getting close to completing the campaign as a lot of progress was made with various verbal commitments. A suggestion that was brought up was to use funds from the Young investment account

G. Owen mentioned his concern with this is that the Young account provided sustainability when there was no district support, and he would be nervous about removing all funds from this account for the Promise.

10.B. President's Circle Subcommittee Report (Information)

N. Rucobo mentioned the annual Encore Circle/President's Circle event will be held on Saturday April 29, 2023, starting at 5:30 p.m. She also mentioned the pending PC renewals, half of them were renewed.

J. Hooten shared that Hancock Honors sponsors will also become PC members for a year and then will be sent renewals for the following year.

10.C. Scholarship Subcommittee Report (Information)

T. Harrington thanked N. Rucobo and the 12 committee members for their work reviewing scholarships. He will be sending a thank you email to all and would board members to join him in thanking the committee who volunteered their time and efforts.

J. Hooten reminded board members that the Foundation is still looking for volunteers for both nights, 5/24 and 5/25.

10.D. Hancock Honors Update

J. Hooten shared that the kick-off event will be held on May 3 at the Fine Arts Complex from 5-6 p.m. This event will be to announce the honorees and confirmed sponsors.

11. Oral Reports (Information)

11.A. Executive Director, College Advancement – Jon Hooten

J. Hooten thanked E. Artrip for her work on setting up staff medical, dental, vision, and life insurance. The Executive Committee recently approved updating her title to Fiscal and Human Resource Specialist.

11.B. Faculty Representative – Kevin Walthers (Absent)

11.C. College Trustee – Jeffrey Hall

J. Hall shared that he will be attending a Trustee Conference and will be sharing all the good news from the college and Foundation.

11.D. PCPA Foundation Representative – Maggi Daane

M. Daane volunteered to be the new PCPA representative.

11.E. Faculty Representative – Nichole Dechaine (Absent)

11.F. Student Representative – Edianna Ysip

E. Ysip shared information about the success of various events held on campus such as Diversity Day, Black History Celebration, Earth Day Celebration, and the Advocacy Conference for students in Washington DC. E. Ysip invited everyone to the Asian Pacific Heritage Celebration on May 3 from 11:30 a.m.- 1:30 p.m. at the Courtyard.

On a personal note, E. Ysip shared she was accepted to UCSC!

11.G. Members of the Board of Directors – General Announcements

T. Harrington and J. Hooten shared that they are part of the Inaugural Board for the FUTURE for Lompoc Youth.

12. Consideration of New Business (Information)

13. Next Meeting – Thursday, July 27, 2023, 4-6 p.m. (Information)

The board of directors meeting in July will be held at the Lompoc Valley Center.

14. Adjourn (ACTION)

MOTION: On a motion by M. Carroll, seconded by T. Harrington, the meeting was adjourned at 5:54 p.m. by a unanimous voice vote.

| | |
|---|----------------------|
| To: Board of Directors | ACTION |
| From: Jon Hooten, Executive Director College Advancement | July 27, 2023 |
| Subject: Foundation Resolution 2021-01 Authorization of Savings, Checking, and Investment Account Signatures | |

BACKGROUND

Resolution No. 2023-01 Authorization of Savings, Checking, and Investment Accounts is found on the following page.

Authorized signatories include:

- Kevin G. Walthers, Allan Hancock College Superintendent/President
- Dennis Curran, Allan Hancock College Associate Superintendent/Vice President, Finance and Administration
- Robert Curry, Allan Hancock College Associate Superintendent/Vice President, Academic Affairs
- Jon Hooten, Allan Hancock College Executive Director, College Advancement
- Laura Becker, Allan Hancock College Director, Business Services

RECOMMENDATION

Staff recommends the Board of Directors approve Resolution No. 2023-01 as submitted.

RESOLUTION NO. 2023-01

A RESOLUTION OF THE ALLAN HANCOCK COLLEGE FOUNDATION

BOARD OF DIRECTORS

AUTHORIZATION OF SAVINGS, CHECKING, AND INVESTMENT ACCOUNT SIGNATURES

WHEREAS the establishment of various commercial savings, checking and investment accounts is necessary for the conduct of foundation business; and

WHEREAS appropriate district employees must be authorized signatories for the accounts;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Allan Hancock College Foundation hereby authorizes the following individuals as signatories for the Allan Hancock College Foundation savings, checking, and investment accounts.

Any two of the following:

- _____ Kevin G. Walthers, Ph.D.
Allan Hancock College Superintendent/President

- _____ Dennis Curran
Allan Hancock College Associate Superintendent/Vice President,
Finance and Administration

- _____ Jon Hooten, Ph.D.
Allan Hancock College Executive Director, College Advancement

- _____ Laura Becker
Allan Hancock College Director, Business Services

- _____ Robert Curry, Ph.D.
Allan Hancock College Associate Superintendent/Vice President,
Academic Affairs

PASSED AND ADOPTED BY THE BOARD OF DIRECTORS OF THE ALLAN HANCOCK COLLEGE FOUNDATION this 27th day of July 2023.

Debra Hood, Secretary to the Board of Directors

| | |
|--|----------------------|
| To: Board of Directors | ACTION |
| From: Jon Hooten, Executive Director College Advancement | July 27, 2023 |
| Subject: Foundation Resolution 2021-02 Recommendation to Name the Patricia Rice Boyd Recital Hall | |

BACKGROUND

Resolution No. 2023-02 Recommendation to Name the Patricia Rice Boyd Recital Hall is found on the following page.

RECOMMENDATION

Staff recommends the Board of Directors approve Resolution No. 2023-02 as submitted.

RESOLUTION NO. 2023-02

**A RESOLUTION OF THE ALLAN HANCOCK COLLEGE FOUNDATION
BOARD OF DIRECTORS**

RECCOMENDATION TO NAME THE PATRICIA RICE BOYD RECITAL HALL

WHEREAS, Patricia “Patty” Rice Boyd, born in 1920, was the granddaughter of Florence and W.H. Rice, who were among the early settlers of the Santa Maria Valley, and

WHEREAS, Ms. Boyd graduated from Santa Maria High School and attended Santa Maria Junior College before graduating from San Jose State College with a degree in music, and

WHEREAS, she returned to Santa Maria where she began teaching piano privately and later joined the faculty of Allan Hancock College, where she taught advanced piano, and

WHEREAS, Ms. Boyd taught piano into her late eighties to hundreds of students for well over six decades and continued her involvement with the college until her death at the age of 91, and

WHEREAS, in addition to her teaching, Ms. Boyd was a consummate supporter of the arts in Santa Maria. She served on the board of the Santa Maria Symphony Society and as a regular attendee at PCPA productions, and

WHEREAS, upon her death in 2012, Ms. Boyd left the college a bequest of \$13 million, which was one of the largest gifts to a California Community College up to that time, and

WHEREAS, \$10 million of the gift was designated to provide for a musical performance hall, and the AHC Foundation Board of Directors grew the gift to a total of \$15 million, and

WHEREAS, the additional funds established a \$2 million endowment for the music program and \$1 million to support PCPA, and

WHEREAS, Ms. Boyd was a respected and inspirational leader in the community who, by all accounts, taught her students much more than how to play piano,

THEREFORE, BE IT RESOLVED that the Board of Directors of the Allan Hancock College Foundation do hereby recommend that the Allan Hancock College Board of Trustees designate the new recital hall in the newly constructed Fine Arts Complex as the Patricia Rice Boyd Recital Hall.

PASSED AND ADOPTED by the Board of Directors of the Allan Hancock College Foundation this 27th day of July 2023.

Debra Hood, Secretary to the Board of Directors

| | |
|---|----------------------|
| To: Board of Directors | CONSENT |
| From: Mario Juarez, Chair Governance and Nominations Committee | July 27, 2023 |
| Subject: Board Member Resignation – Glenn Owen | |

BACKGROUND

Glenn Owen submitted his resignation from the Allan Hancock College Foundation Board of Directors, effective April 29, 2023. Foundation staff would like to thank him for his service as a board director.

RECOMMENDATION

The Governance and Nominations Committee recommends the Board of Directors accept the resignation of Glenn Owen, effective April 29, 2023.

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|---|----------------------|
| To: Board of Directors | CONSENT |
| From: Mario Juarez Chair, Governance and Nominations Committee | July 27, 2023 |
| Subject: New Student Representative – Samantha Martinez | |

BACKGROUND

Samantha Martinez previously served as ASBG Director of Public Relations, and she has been elected to serve as the Allan Hancock College Associated Student Body Government President for the 2023-2024 academic year. Samantha is a third-year student at Hancock studying Political Science and will be the first in her family to graduate from college. She attended Orcutt Academy, where she was active in student government and founded a popular Latino/a student group.

RECOMMENDATION

The Governance and Nominations committee recommends the Board of Directors accept the appointment of ASBG President, Samantha Martinez, as ASBG representative on the Foundation Board.

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| To: Board of Directors | ACTION |
| From: Jon Hooten, Executive Director Allan Hancock College Foundation | July 27, 2023 |
| Subject: 2023-2024 Calendar of Meetings and Events | |

BACKGROUND

At the request of the Executive Committee, Foundation staff devised a proposal to increase the number of board meetings in order to better facilitate board cohesion, continuity, and momentum. The proposed schedule (attached) increases the number of full board meetings from four to six annually and the number of committee cycles are decreased from four to three.

The proposed schedule designates three of the six meetings as “business meetings” when fiduciary and legal responsibilities are prioritized on the agenda. The alternating three meetings are designed to be primarily discussion meetings, when the board discusses its outlook, formulates strategy, and learns about college priorities. All meetings are expected to decrease in duration.

Committees will generally meet three times a year before the business meetings. The executive committee will approve agendas for those meetings as well as the following discussion meeting to occur two months later.

Foundation staff surveyed the Board about their opinion on this meeting schedule. Of the eight respondents:

- 7 supported expanding the number of meetings
- 7 supported keeping all meetings at 4 p.m.
- 8 preferred to keep all meetings on Thursdays

RECOMMENDATION

Staff recommend the Board of Directors approve the proposed schedule of board meetings as submitted.

| Upcoming Meetings and Events | | | | |
|---|------------|-------------------|-------------------|-----------------------------|
| Meeting or Event | Day | Date | Time | Location |
| Governance and Nominations Committee | M | 7/10/2023 | 11 a.m. - 12 p.m. | Zoom |
| Advancement Committee | W | 7/12/2023 | 4-5 p.m. | Captain's Room |
| Finance Committee | W | 7/19/2023 | 2-3:30 p.m. | Captain's Room |
| Executive Committee | W | 7/19/2023 | 4-5 p.m. | Captain's Room |
| Board of Directors Annual Organizational Meeting | Th | 7/27/2023 | 4-6 p.m. | Lompoc Valley Campus |
| Board of Directors Working Meeting | Th | 9/28/2023 | TBD | TBD |
| Governance and Nominations Committee | M | 10/30/2023 | 11 a.m. - 12 p.m. | TBD |
| Advancement Committee | W | 11/1/2023 | 4-5 p.m. | TBD |
| Finance Committee | W | 11/8/2023 | 2-3:30 p.m. | TBD |
| Executive Committee | W | 11/8/2023 | 4-5 p.m. | TBD |
| Board of Directors Board Meeting | Th | 11/16/2023 | 4-6 p.m. | TBD |
| Board of Directors Working Meeting & Retreat | Th | 1/25/2024 | TBD | TBD |
| Governance and Nominations Committee | M | 3/11/2024 | 11 a.m. - 12 p.m. | TBD |
| Advancement Committee | W | 3/13/2024 | 4-5 p.m. | TBD |
| Finance Committee | W | 3/20/2024 | 2-3:30 p.m. | TBD |
| Executive Committee | W | 3/20/2024 | 4-5 p.m. | TBD |
| Board of Directors Board Meeting | Th | 3/28/2024 | 4-6 p.m. | TBD |
| Board of Directors Working Meeting | Th | 5/16/2024 | TBD | TBD |
| Annual Scholarship Banquet | Th | 5/23/2024 | TBD | Joe White Gymnasium |
| Commencement Ceremony | F | 5/24/2024 | TBD | TBD |
| Governance and Nominations Committee | M | 7/8/2024 | 11 a.m. - 12 p.m. | TBD |
| Advancement Committee | W | 7/10/2024 | 4-5 p.m. | TBD |
| Finance Committee | W | 7/17/2024 | 2-3:30 p.m. | TBD |
| Executive Committee | W | 7/17/2024 | 4-5 p.m. | TBD |
| Board of Directors Annual Organizational Meeting | Th | 7/25/2024 | 4-6 p.m. | TBD |

Note: The 2023-2024 fiscal year calendar is presented for approval at the July 2023 quarterly board meeting.

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|--|----------------------|
| To: Board of Directors | ACTION |
| From: Jon Hooten, Executive Director Allan Hancock College Foundation | July 27, 2023 |
| Subject: Bylaw Revisions | |

BACKGROUND

The Board's bylaws were last updated in 2017. Several key updates are recommended:

- ❏ Location of annual meeting (IV.A.): The bylaws currently stipulate the annual meeting must occur in Santa Maria. The proposed change expands this to include all of northern Santa Barbara County.
- ❏ Frequency of meetings (IV.A.): The bylaws must be changed in order to expand the number of meetings from four to six. The proposed language stipulates that meetings must be held *at least* four times per year.
- ❏ Modes of Communication (IV.C.1.): The bylaws list acceptable modes of communicating with members about meetings. The list is updated to remove outdated technologies (e.g. telegraph and telex) and include email.
- ❏ Signatories (VII.E.): The Executive Director of College Advancement and the Foundation is added to the Superintendent/President and Associate Superintendent/Vice President of Business and Finance that can sign agreements on behalf of the Foundation.
- ❏ Updated position title (V.C.2. ff.): The position title for the college's Associate Superintendent/Vice President of Finance and Administration is updated throughout.
- ❏ Inclusive language: Gendered pronouns (e.g. he/she) is updated and/or removed throughout.

A redline edit of the proposed updates is attached for review.

RECOMMENDATION

Staff recommends the Board of Directors approve the above updates to the organization's bylaws.

**ALLAN HANCOCK COLLEGE FOUNDATION
BYLAWS**

**ARTICLE I
NAME AND PRINCIPAL OFFICE**

This nonprofit corporation shall be known as "ALLAN HANCOCK COLLEGE FOUNDATION," hereinafter referred to in the bylaws as "The Corporation."

The principal office of the corporation shall be located at 800 South College Drive, Santa Maria, California 93454-6399.

**ARTICLE II
PURPOSES**

The purposes of this corporation are:

1. to operate for the advancement of education;
2. to promote and to provide educational, cultural and recreational facilities for the Allan Hancock Joint Community College District by constructing, maintaining, and operating buildings and equipment therefore; to provide for scholarships, fellowships, grants in aid, and other financial assistance to qualified students and members of the faculty of the Allan Hancock Joint Community College District, and to carry out any activities consistent with the mission of Allan Hancock College;
3. to receive gifts, bequests or devises either outright or as trustee or beneficiary of a trust; to hold, transfer, buy, sell, invest or reinvest real property, cash stocks and bonds, and all other evidences of value for the purposes set forth in Subsection 1 of this paragraph;
4. to expend moneys for the general welfare of the students and faculty of the Allan Hancock Joint Community College District;
5. to do any other act or thing and to engage in and carry on any other activity in any manner connected with or incidental to, or calculated to promote, assist, aid or accomplish any of the aforesaid purposes; and for the purpose of attaining or furthering the same; to exercise all or any of said powers, whether as principal agent, or otherwise, and whether alone or with others; and to have and exercise all other rights, powers and privileges now or hereafter belonging to or conferred upon corporations organized under the provisions of Title 1, Division 2, Part 1 of the Corporations Code of the State of California (1977);
6. otherwise to provide aids to education supplementary to State and local tax means for the support and benefit of the Allan Hancock Joint Community College District;
7. such other additional purposes as are set forth in the Articles of Incorporation.

ARTICLE III NONPROFIT

The property of the Corporation is irrevocably dedicated to educational purposes and no part of the net income or assets of this Corporation ever shall inure to or for the benefit of any director or officer of the Corporation or any other private person. Upon the dissolution or winding up of this Corporation, its assets remaining after payment (or provision for payment) of all debts and liabilities of the Corporation shall be distributed to Allan Hancock Joint Community College District (the "District") or, with the consent of the Board of Trustees of the District, to a nonprofit fund, foundation, or corporation that is organized and operated exclusively for educational purposes and that has established its tax-exempt status under Section 501(c)(3) of the Internal Revenue Code.

ARTICLE IV MEMBERS

This Corporation shall have no members.

ARTICLE V DIRECTORS

A. The affairs of the Corporation shall be conducted and managed, and all corporate powers shall be exercised by or under the direction of its Board of Directors. Each person serving on the Board of Directors shall be referred to in these Bylaws as a "Director."

B. The number of persons authorized to serve on the Board of Directors shall be not less than fifteen (15) and not more than forty (40).

C. The Directors shall be determined, appointed, and elected as follows.

1. Two Directors shall be members of the Board of Trustees of the District, and each shall be appointed annually by the Board of Trustees of the District for a one-year term. Each such person shall serve as a Director for a one-year term or until a successor is appointed by the Board of Trustees of the District.

2. The Superintendent/President of the District and the Associate Superintendent/Vice President of Business Services Finance and Administration of the District each shall serve ex officio as a Director.

3. A full-time member of the faculty of the District, who is appointed annually by the Academic Senate of the District, shall serve as a Director for a one-year term or until a successor is appointed by the Academic Senate.

4. The remaining Directors shall be selected by the Board of Directors. Subject to Paragraph V(F), below, each such Director selected pursuant to this subparagraph (4) shall continue to serve as a Director until a successor is designated or appointed.

D. No Director shall receive any salary for services performed as a Director, but by resolution of the Board of Directors the Corporation or by prior approval of the Executive Committee may be reimbursed for the actual expenses incurred by the Director to attend a special meeting or function of the Board of Directors.

E. The removal of Directors without cause shall be governed as follows.

1. A Director who is appointed by the Board of Trustees of the District pursuant to Paragraph V(C)(1) above may be removed without cause only by such Board of Trustees.

2. A person serving *ex officio* as a Director pursuant to Paragraph V(C)(2) above may not be removed.

3. A person serving on the Board pursuant to Paragraph V(C)(3) above may be removed without cause only by the Academic Senate of the District.

4. Each other Director may be removed without cause by the Board of Directors.

F. Each of the persons selected for the Board of Directors pursuant to Paragraph V(C)(4) above shall be selected for an initial one-year term with the option of an additional approved two years, if approved by the Board of Directors. Upon completion of the term noted in the preceding sentence, said Board member may serve two additional three-year terms, if approved by the Board of Directors. No such person may serve as a Director for more than-nine (9) consecutive years. The term of office of each Director shall expire automatically at the January meeting following ~~his/her~~their 9th consecutive year. A person whose term has expired will be eligible for reappointment to the Board of Directors after a minimum of one year has elapsed since the expiration.

G. A vacancy shall exist on the Board of Directors in the event of the death, resignation, or removal of a Director, in the event that a person no longer is eligible to serve as a Director by reason of the nine-year limit described in Paragraph V(F) above or in the event that the number of Directors is increased in accordance with the terms of these Bylaws.

1. A vacancy occurring in a position for which a person is selected pursuant to either Paragraph V(C)(1), Paragraph V(C)(2), or Paragraph V(C)(3) above shall be filled in the manner designated in such Paragraph.

2. A vacancy occurring in a position for which a person is selected pursuant to Paragraph C(4) above shall be filled by the Board of Directors for the remainder of the term then existing for such position.

H. The Board of Directors shall have such Honorary Directors as are designated in or pursuant to this Paragraph H.

1. The Executive Director of this Corporation shall serve *ex officio* as an Honorary Director. The term of each such Honorary Director shall expire automatically when such person no longer holds such position with, respectively, the Corporation or the District.

2. An AHC student selected by the Board of Directors from three nominees submitted by the ASB president shall serve *ex officio* as an Honorary Director for one year.

3. The Board of Directors may appoint such additional Honorary Directors, and for such terms, as it deems appropriate.

4. Each Honorary Director:

a. shall be entitled to receive notice of, and attend, meetings of the Board of Directors (but the failure to give such notice shall not affect the validity of any such meeting), but shall not be counted toward the limit described in Paragraph V(B) above, shall not be counted toward the quorum requirement for meetings of Directors, and shall not be entitled to vote at such meetings;

b. shall not have any authority to bind this Corporation in any manner, except as the Board of Directors may designate from time to time by resolution;

c. may be removed without cause by the Board of Directors; and

d. shall have only those duties that are designated by the Board of Directors and accepted by the Honorary Director.

I. The Board of Directors shall have such Emeritus Directors as are designated in or pursuant to this Paragraph I.

1. An Emeritus Director is conferred on a member who time on the Allan Hancock College Foundation board has exemplified extraordinary service;

2. Each Emeritus Director:

a. shall be entitled to receive notice of, and attend meetings of the Board of Directors (but the failure to give such notice shall not affect the validity of any such meeting), but shall not be counted toward the limit described in Paragraph V(B) above, shall not be counted toward the quorum requirement for meetings of Directors, and shall not be entitled to vote at such meetings;

b. shall not have any authority to bind this Corporation in any manner, except as the Board of Directors may designate from time to time by resolution;

c. may be removed without cause by the Board of Directors; and

d. shall have only those duties that are designated by the Board of Directors and accepted by the Emeritus Director.

ARTICLE VI MEETINGS

A. The annual meeting of the Corporation shall be held in ~~Santa Maria,~~ Northern Santa Barbara County, during the month of July each year. Regular meetings

of the Board of Directors shall be held quarterly at least four times annually at the time and place designated by the Board.

B. Special meetings of the Board may be called at any time by the president or by the secretary at the request of three Directors.

C. It shall be the duty of the secretary to cause notice to be given to the Directors of any meeting of the Board.

1. Meetings of the Board shall be held upon four (4) days notice by first-class mail or upon forty-eight (48) hours notice given personally or by telephone, ~~telegraph, telex~~ email, or other similar means of communication. Each such notice shall be addressed or delivered to each director and Honorary Director at such Director's address as is shown on the records of the Corporation or as may have been given to the Corporation by the Director for purposes of notice or, if such address is not shown on such records or is not readily ascertainable, at the place at which the meetings of the Board of Directors are regularly held.

2. Notice by mail shall be deemed to have been given at the time written notice is deposited in the United States mails, postage prepaid. Any other written notice shall be deemed to have been given at the time it is personally given to the recipient or is delivered to a common carrier for transmission, or actually is transmitted to the recipient by electronic means. Oral notice shall be deemed to have been given at the time it is communicated, in person or by telephone or wire, to the recipient or to a person at the office of the recipient whom the person giving the notice has reason to believe will promptly communicate it to the recipient.

D. Forty percent (40%) of the number of persons appointed to serve on the Board of Directors pursuant to Article V(B) above shall constitute a quorum for the transaction of business at a meeting of the Board; provided, if such calculation results in a figure which is less than twenty percent (20%) of the minimum number of Directors authorized under Article V(B) above, then twenty percent (20%) of the minimum number of directors authorized under Article V(B) above shall constitute a quorum; provided, further, a majority of the Directors present, whether or not a quorum is present, at any meeting at which a quorum initially was present, may adjourn the meeting to another time and place. If the meeting is to be adjourned for more than twenty-four (24) hours, then notice of the adjournment to another time or place shall be given prior to the time of the adjourned meeting to the Directors who are not present at the time of the adjournment.

E. The act of a majority of the Directors present at a meeting at which a quorum is present shall be the act of the Board of Directors except for:

1. the creation of a Committee of the Board of Directors or the appointment of persons to serve on a Committee of the Board of Directors (which shall require the approval of a majority of the Directors then in office);

2. the approval pursuant to California Corporations Code Section 5233 of any transaction in which a Director has a material financial interest (which shall require the approval of a majority of the Directors then in office, without counting the vote of any Director having a material financial interest);

3. the approval of any transaction between this Corporation and any other entity of which a Director of this Corporation is also a Director (which shall require the vote of a majority of a quorum at a duly held meeting of the Board of Directors, without counting the vote of any such common director); and

4. the decision to indemnify a Director (which shall require the approval of a majority of a quorum consisting of Directors who are not to be provided such indemnification).

ARTICLE VII OFFICERS

A. The officers of the Corporation shall be a president, a vice-president, a secretary, a treasurer, and such other officers as may be elected in accordance with the provisions of this article. The Board of Directors may elect or appoint such other officers as it shall deem desirable, such officers to have the authority and to perform the duties prescribed, from time to time, by the Board of Directors. All officers are to be members of the Board of Directors.

B. The officers of the Corporation shall be elected annually by the Board of Directors at the annual meeting. If the election of officers is not held at such meeting, such election shall be held as soon thereafter as conveniently may be. New offices may be created and filled at any meeting of the Board of Directors. Each officer shall hold office until his/hers successor ~~shall have~~has been duly elected and shall have qualified.

C. Any officer elected or appointed by the Board of Directors may be removed by the Board of Directors whenever in its judgment the best interests of the Corporation would be served thereby, but such removal shall be without prejudice to the contract rights, if any, of the officer removed.

D. A vacancy in any office because of death, resignation, removal, or otherwise, may be filled by the Board of Directors for the unexpired portion of the term.

E. The president shall be the principal executive officer of the Corporation and shall, in general, supervise all of the business and affairs of the Corporation. ~~He/she~~ and shall preside at all meetings of the Board of Directors. Any deeds, mortgages, bonds, stocks, contracts, or other instruments that the Board of Directors has authorized to be executed, may be executed on behalf of the Corporation only by the Superintendent/President of the District, ~~and/or the Vice President of Business Services of the District~~ Associate Superintendent/Vice President of Finance and Administration, and/or the Executive Director of College Advancement and the Foundation, except in cases where the signing and execution thereof shall be expressly delegated by the Board of Directors or by the Corporation Investment Policy Statement, to some other officer of the Corporation; and in general ~~he/shethey~~ shall perform all duties incident to the office of president and such other duties as may be prescribed by the Board of Directors from time to time.

F. In the absence of the president or in the event of his/hert inability to act, the vice-president shall perform the duties of the president, and when so acting, shall have all the powers of and be subject to all the restrictions upon the president.

G. The secretary shall cause to be kept the minutes of the meetings of the Board of Directors in one or more books provided for that purpose; see that all notices

are duly given in accordance with the provisions of these bylaws or as required by law; cause to be kept the Corporate records and cause to be kept a record of the post office address of each member of the Board of Directors, which shall be furnished to the secretary by such member; and in general cause to be performed all duties incident to the office of secretary and such other duties as from time to time may be assigned ~~to~~ **her/him** by the president or by the Board of Directors.

H. The treasurer shall cause to be kept the financial records of the funds and assets of the Corporation; shall cause to be received and receipted moneys payable to the Corporation from any source whatsoever, and deposit all such funds in the name of the Corporation in such banks or other depositories as shall be selected in accordance with the provisions of Article IX of these bylaws; shall be responsible for causing to be kept all books and records or accounts of the financial transactions and affairs of the corporation; and in general cause to be performed all the duties incident to the office of treasurer and such other duties as from time to time may be assigned ~~to her/him~~ by the president or by the Board of Directors.

ARTICLE VIII COMMITTEES

A. There shall be an Executive Committee consisting of the following persons: President of the Corporation; Vice-President of the Corporation; Secretary of the Corporation; Treasurer of the Corporation; Superintendent/President of the District; one or two persons serving as a Director by virtue of being a Trustee of the District (who shall be appointed to the Executive Committee by the Board of Directors); and, at the option of the Executive Committee, two additional members from the board of directors may serve on the Executive Committee. The Executive Committee shall have authority to act on behalf of the board in all employment and personnel matters affecting foundation employees. The Executive Committee shall have and may exercise all power and authority of the Board of Directors, except that the Executive Committee shall not have the power or authority to undertake any of the following actions:

1. the removal of a Director, or the filling of vacancies on the Board.
2. the amendments or repeal of Bylaws or the adoption of new Bylaws;
3. the amendment or repeal of any resolution of the Board;
4. the creation of standing and other committees of the Board without the express consent of the Board;
5. the approval of any self-dealing transaction, as such transactions are defined in Section 5233(a) of the California Non-Profit Public Benefit Corporations Law.

The Executive Committee, working in coordination with the Finance Committee, recommends the annual budget, reviews and monitors the foundation's finances and financial transactions, and provides for an annual audit.

At each meeting of the Board of Directors, the members of the Executive Committee shall report to the Board regarding all actions taken by the Executive Committee since the last prior meeting of the Board of Directors.

B. With the approval of the Board of Directors, the Executive Committee shall appoint any standing- special committees.

C. The Finance Committee shall be a standing committee subject to the Brown Act. The committee shall review and recommend investment policies and actions. The treasurer of the foundation shall be the chair of the Finance Committee. The ~~Vice President, Business Services~~ Associate Superintendent/Vice President of Finance and Administration of Allan Hancock College shall be a member of the committee.

D. Vacancies in the membership of any committee shall be filled by the Executive Committee. Members of all committees shall serve at the pleasure of the president, except as otherwise provided herein.

E. For the Executive and Finance Committees, 50% of the whole committee shall constitute a quorum, and 40% of the whole committee shall constitute a quorum for any special committees. The act of a majority of the members present at a meeting at which a quorum is present shall be the act of the committee.

F. Each committee may adopt rules for its operation not inconsistent with these bylaws or with rules adopted by the Board of Directors.

G. Each committee will be composed of no fewer than three (3) members.

ARTICLE IX CONTRACTS, CHECKS, DEPOSITS, AND FUNDS

A. The District administers the execution of all contracts for the foundation. Checks, drafts, or orders for the payment of money shall be signed by District employees, as may be determined by any applicable policy currently in effect or in effect at any future date.

B. All funds of the corporation shall be deposited to the credit of the corporation in such banks, savings and loan, trust companies, or other depositories as the Board of Directors may select.

C. The Board of Directors may accept on behalf of the corporation any contribution, gift, bequest, or devise for the general purposes or for any special purpose of the corporation.

ARTICLE X BOOKS AND RECORDS

A. The corporation shall keep or cause to be kept correct and complete books and records of account, and shall keep at the registered or principal office a record giving the names and addresses of the Directors entitled to vote. All books and records of the corporation may be inspected by any director for any proper purpose at any reasonable time. The Directors shall provide for an annual audit of the records and accounts of the corporation.

ARTICLE XI FISCAL YEAR

The fiscal year of the corporation shall begin on the first day of July and end on the last day of June in each year.

ARTICLE XII INDEMNIFICATION

A. To the fullest extent permitted by law, this Corporation shall indemnify its Directors, officers, employees, and other persons described in Section 5238(a) of the California Corporations Code, including persons formerly occupying any such position, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," as that term is used in that Section, and including action by or in the right of any Corporation, by reason of the fact that the person is or was a person described in that Section. As used in these Bylaws, the term "expense" shall have the same meaning as is ascribed to such term in Section 5238(a) of the California Non-Profit Corporation Law.

B. On written request of the Board of Directors by any person seeking indemnification under Section 5238(a) or Section 5238(c) of the California Non-Profit Corporation Law, the Board of Directors promptly shall determine under Section 5238(a) of the California Non-Profit Corporation Law whether the applicable standard of conduct set forth in such Section 5238(b) or 5238(c) has been met. If that standard has been met, then the Board of Directors shall authorize indemnification. If the Board cannot authorize indemnification because the number of Directors who are parties to the proceeding with respect to which indemnification is sought prevents the formation of a quorum of Directors who are not parties to that proceeding, then indemnification may be authorized only by the court in which such proceedings were pending, upon application made by the Corporation or the parties seeking indemnification or such party's attorney.

C. To the fullest extent permitted by law and except as otherwise determined by the Board of Directors in a specific instance, expenses incurred by a person seeking indemnification under Paragraphs XII(A) and XII(B) above in defending any proceeding covered by those Paragraphs shall be advanced by the Corporation before any final disposition of the proceeding, on receipt by the Corporation of any undertaking by or on behalf of that person that the advance will be repaid if it ultimately is determined that such person is not entitled to be indemnified by the Corporation for those expenses.

D. The Corporation shall have the power to purchase and maintain insurance to the fullest extent permitted by law on behalf of its Directors, officers, employees, and other agents, against any liability asserted against or incurred by any such Director, officer, employee, or agent in such capacity or arising out of such person's status as a Director, officer, employee, or agent.

ARTICLE XIII WAIVER OF NOTICE

Whenever any notice is required to be given under the provisions of the General Nonprofit Corporation Law of California, or under the provisions of the Articles of Incorporation or by the bylaws of the corporation, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice. Appearance at a meeting by a member or Director shall be deemed to be a waiver of notice thereof.

**ARTICLE XIV
AMENDMENT**

These bylaws may be amended or repealed and new bylaws may be adopted by a majority of the Directors present at any regular meeting or any special meeting, if at least ten days written notice is given of intention to alter, amend, or repeal, or to adopt new bylaws at such meetings.

Updated: 07-27-2023
Updated: 04-27-2017
Updated: 01-26-2017
Updated: 07-23-2015
Updated: 02-13-2014
Updated: 10-25-2012
Updated: 11-11-2011
Updated: 04-28-2011
Updated: 02-10-2011
Updated: 05-14-2009
Updated: 02-08-2007
Updated: 05-12-2005
Updated: 10-24-2002

| | |
|--|----------------------|
| To: Board of Directors | ACTION |
| From: Jon Hooten, Executive Director Allan Hancock College Foundation | July 27, 2023 |
| Subject: Board Member Attendance Expectations | |

BACKGROUND

If the Board of Directors approves the expanded meeting calendar, the expectations for board participation could also be reconsidered.

Currently, with four board quarterly meetings annually, members are expected to attend at least two out of the four meetings annually. The intent of the expanded calendar is to increase board cohesion and participation, which suggests an increased expectation for participation.

Foundation staff surveyed the Board about their opinion on board member participation if the number of meetings increased. Of the eight respondents, seven agreed that members be expected to attend four out of six meetings annually.

A revised participation form is attached.

RECOMMENDATION

Staff recommends the Board of Directors approve the updated board member attendance expectation where members be required to attend two-thirds of meetings, which in the proposed expanded calendar would be four out of six annual meetings, as well as serve and participate in at least one committee.

Directors' Responsibilities

(Revised: July 2023)

The Board of Directors of the Allan Hancock College Foundation charts the course for the foundation, by aligning the organization's strategies with the college's priorities, the students' needs, and opportunities in the community. You serve on this board because of the unique balance of professional acumen, community involvement, and personal experience that can contribute to the future of the Foundation.

Term of Office and Attendance

Each Director is selected for an initial one-year term with the option of an additional approved two years. Each additional term is three years. Length of service may not exceed nine years. The Foundation Board of Directors meets six times annually.

Commitment

As a Foundation Director, you are required to:

- Attend two-thirds (four out of six) of all meetings of the full board.
- Serve on at least one committee and attend two thirds (two out of three) of those meetings
- Raise or donate \$1,200 or more annually to support the Foundation. Note that unrestricted gift of \$1,000 qualifies the director for membership in the President's Circle and the remaining \$200 may be directed to a program of the director's choice. Gifts can be cash, stock, or real estate.

Oversight

- Provide fiduciary and legal responsibility for the Foundation's assets by monitoring the organization's investments, finances, and operations.
- Ensure the organization stays in compliance with all legal and regulatory requirements.

Insight

- Formulate, approve, and monitor goals consistent with the mission and needs of Allan Hancock College.
- Monitor the achievements of the Foundation's goals and objectives as it relates to the college's strategic plan.

Foresight

- Bring your professional expertise, personal experience, and knowledge of the community to bear in charting the course for the Foundation's future.

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| | |
|--|----------------------|
| To: Board of Directors | Information |
| From: Jon Hooten, Executive Director AHC Foundation | July 27, 2023 |
| Subject: Committee Roles and Responsibilities | |

BACKGROUND**1. Executive**

The Executive Committee has the authority of the board of directors for the day-to-day management of the corporation as prescribed by the bylaws or as directed by the board of directors. The committee includes the elected officers of the corporation, a trustee appointee, the Superintendent/President, and at least two at-large members of the board of directors.

2. Finance

The Finance Committee makes recommendations to the Executive Committee about the Foundation's financial activities including investments, allocations of earnings, budgets, and fiscal policy. The committee monitors the foundation's financial activities, policies, and procedures and reports to each regular board meeting the income, expenses and investments of the corporation. The committee is chaired by the elected treasurer of the corporation. Membership includes the college's Associate Superintendent/Vice President, Finance and Administration, and other voluntary members from the board and/or community.

3. Governance and Nominations

The Governance and Nominations Committee seeks out, screens, and proposes new directors and officers to be nominated for election to the board. Generally, at the final board meeting of the calendar year, the committee recommends the slate of officers for board consideration.

4. Advancement

The Advancement Committee provides vision, leadership, and accountability for all Foundation fundraising and outreach efforts. The Advancement Committee will include subcommittees for the President's Circle, Ambassadors, and Scholarship programs.

5. Scholarship

The Scholarship Subcommittee oversees and advises the board on the foundation's annual scholarship program including appeals, waiver requests, the annual banquet, and the web-based application procedures.

| | |
|---|----------------------|
| To: Board of Directors | ACTION |
| From: Judy Frost, Chair Finance Committee | July 27, 2023 |
| Subject: Review and Approval of Financial Statements | |

BACKGROUND

A review of the Allan Hancock College Foundation financial statements.

| | | |
|---------------------------------|--------------------|----|
| Contributions Report | 6/1/2022-6/30/2023 | 29 |
| Statement of Operations | 5/31/2023 | 30 |
| Statement of Financial Position | 5/31/2023 | 31 |
| General Operations Budget | 5/31/2023 | 32 |

RECOMMENDATION

The Finance Committee recommends the Board of Directors approve the financial statements as submitted.

Allan Hancock College Foundation
Contributions
July 1, 2022 through June 30, 2023

| Account | (Unreconciled) | | | | | | | | | | | | Total |
|----------------------------------|----------------|------------|------------|------------|------------|------------|------------|------------|------------|--------------|--------------|--------------|--------------|
| | July | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | June | |
| General Operations | \$ 7,618 | \$ - | \$ 570 | \$ 7,578 | \$ 535 | \$ 270 | \$ 7,579 | \$ 35 | \$ 370 | \$ 6,275 | \$ - | \$ 63 | \$ 30,893 |
| Other Local Income | \$ - | \$ - | \$ 3,800 | \$ - | \$ 2,107 | \$ 2,729 | \$ - | \$ 47 | \$ 9,819 | \$ 11,110 | \$ 2,372 | \$ 150 | \$ 32,134 |
| President's Circle | \$ 6,277 | \$ 7,106 | \$ 14,859 | \$ 5,106 | \$ 3,357 | \$ 15,942 | \$ 3,022 | \$ 1,442 | \$ 6,692 | \$ 3,342 | \$ 1,090 | \$ 3,921 | \$ 72,156 |
| Restricted | \$ 2,630 | \$ 20,254 | \$ 871 | \$ 1,069 | \$ 14,569 | \$ 26,825 | \$ 30,926 | \$ 8,984 | \$ 59,114 | \$ 21,137 | \$ 12,029 | \$ 13,360 | \$ 211,768 |
| Scholarships | \$ 28,631 | \$ 16,217 | \$ 24,101 | \$ 29,321 | \$ 18,031 | \$ 78,174 | \$ 46,294 | \$ 5,911 | \$ 36,227 | \$ 61,662 | \$ 19,665 | \$ 31,387 | \$ 393,621 |
| Hancock Promise | \$ 6,661 | \$ 14,280 | \$ 98,771 | \$ 59,905 | \$ 52,065 | \$ 61,297 | \$ 22,736 | \$ 21,554 | \$ 13,231 | \$ 53,135 | \$ 622 | \$ 2,381 | \$ 406,638 |
| Title V - Hancock Promise | \$ - | \$ - | \$ - | \$ 50,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 50,000 |
| Endowments | \$ - | \$ - | \$ - | \$ 4,000 | \$ 100 | \$ 18,888 | \$ - | \$ 2,000 | \$ 5,500 | \$ 5,000 | \$ - | \$ 250 | \$ 35,738 |
| MONTHLY TOTALS | \$ 49,817 | \$ 57,857 | \$ 142,972 | \$ 156,979 | \$ 90,764 | \$ 204,125 | \$ 110,557 | \$ 39,973 | \$ 130,953 | \$ 161,661 | \$ 35,778 | \$ 51,512 | \$ 1,232,948 |
| CURRENT YTD TOTALS | \$ 49,817 | \$ 107,674 | \$ 250,646 | \$ 407,625 | \$ 498,389 | \$ 702,514 | \$ 813,071 | \$ 853,044 | \$ 983,997 | \$ 1,145,658 | \$ 1,181,436 | \$ 1,232,948 | \$ 1,232,948 |
| PRIOR YEARS CONTRIBUTIONS | | | | | | | | | | | | | |
| July 2021 - June 2022 | 1,754,527 | | | | | | | | | | | | |
| July 2020 - June 2021 | 1,912,505 | | | | | | | | | | | | |
| July 2019 - June 2020 | 3,661,328 | | | | | | | | | | | | |
| July 2018 - June 2019 | 1,646,016 | | | | | | | | | | | | |
| July 2017 - June 2018 | 2,547,577 | | | | | | | | | | | | |
| July 2016 - June 2017 | 1,167,156 | | | | | | | | | | | | |
| July 2015 - June 2016 | 1,766,065 | | | | | | | | | | | | |
| July 2014 - June 2015 | 1,354,736 | | | | | | | | | | | | |
| July 2013 - June 2014 | 4,230,595 | | | | | | | | | | | | |
| July 2012 - June 2013 | 11,662,226 | | | | | | | | | | | | |
| July 2011 - June 2012 | 774,867 | | | | | | | | | | | | |
| July 2010 - June 2011 | 907,673 | | | | | | | | | | | | |
| July 2009 - June 2010 | 941,725 | | | | | | | | | | | | |
| July 2008 - June 2009 | 1,053,236 | | | | | | | | | | | | |
| July 2007 - June 2008 | 1,070,668 | | | | | | | | | | | | |
| July 2006 - June 2007 | 1,098,427 | | | | | | | | | | | | |

NOTES:
a) Report does not include investment portfolio activity.

**ALLAN HANCOCK COLLEGE FOUNDATION
STATEMENT OF OPERATIONS
FOR THE PERIOD ENDING 05/31/2023**

| | Cash Admin | General Operations | Restricted | Scholar- ships | Endowment Principal | Endowment Rev/Exp | Total |
|---------------------------------------|---------------|-----------------------|------------------|-------------------|------------------------|----------------------|-------------------|
| REVENUES: | | | | | | | |
| Contributions,Gifts,Grants&Endw mnts | 0 | 30,830 | 670,900 | 362,235 | 85,488 | 0 | 1,149,452 |
| Non Cash Contribution | 0 | 0 | 1,239 | 0 | 0 | 0 | 1,239 |
| Sales and Commission | 0 | 0 | 770 | 0 | 0 | 0 | 770 |
| Interest and Investment Income | 0 | 22,453 | 2,004 | 0 | 0 | 401,239 | 425,696 |
| Realized Gain/Loss on Invest | 0 | 17,265 | 0 | 0 | 0 | 15,541 | 32,807 |
| Unrealized Gain/Loss on Invest | 0 | (18,832) | 0 | 0 | 0 | 764,572 | 745,740 |
| Other Local Revenues | 0 | 1,209 | 28,685 | 2,089 | 0 | 0 | 31,984 |
| Total Revenues | 0 | 52,926 | 703,598 | 364,324 | 85,488 | 1,181,353 | 2,387,687 |
| EXPENSES: | | | | | | | |
| Non Bargaining Unit | 0 | 233,295 | 0 | 0 | 0 | 0 | 233,295 |
| Benefits | 0 | 38,798 | 0 | 0 | 0 | 0 | 38,798 |
| Public Relations/Recognitions | 0 | 280 | 0 | 0 | 0 | 0 | 280 |
| Office/Operational Supplies | 0 | 2,136 | 34,510 | 0 | 0 | 0 | 36,645 |
| In Kind Supply Expense | 0 | 0 | 770 | 0 | 0 | 0 | 770 |
| Non Instr Printing | 0 | 6,290 | 1,424 | 0 | 0 | 0 | 7,714 |
| Food - Business Meetings/Events | 0 | 5,398 | 56,550 | 0 | 0 | 0 | 61,948 |
| Indep Contractor (Individuals) | 0 | 50 | 17,768 | 0 | 0 | 0 | 17,818 |
| Service Contracts (Businesses) | 0 | 3,503 | 29,001 | 0 | 0 | 0 | 32,504 |
| Travel - All Travel Costs | 0 | 5,475 | 0 | 0 | 0 | 0 | 5,475 |
| District Community Activities | 0 | 0 | 2,500 | 0 | 0 | 0 | 2,500 |
| Foundation Community Activities | 0 | 8,050 | 4,116 | 0 | 0 | 0 | 12,166 |
| Dues & Memberships | 0 | 1,660 | 3,683 | 0 | 0 | 0 | 5,343 |
| Non-Tech Licenses,Permits,Fees | 0 | 834 | 4,537 | 0 | 0 | 0 | 5,371 |
| Software License/Subscription Agrmt | 0 | 18,932 | 5,837 | 0 | 0 | 0 | 24,770 |
| Laundry/Dry Cleaning | 0 | 0 | 905 | 0 | 0 | 0 | 905 |
| Film/Media Rental | 0 | 0 | 1,275 | 0 | 0 | 0 | 1,275 |
| Facility Rental | 0 | 0 | 4,000 | 0 | 0 | 0 | 4,000 |
| Equipment Rental | 0 | 0 | 10,047 | 0 | 0 | 0 | 10,047 |
| District/College Support | 0 | 0 | 142,951 | 0 | 0 | 0 | 142,951 |
| Postage/Express Services | 0 | 5,226 | 156 | 0 | 0 | 0 | 5,382 |
| Advertising/Sponsorships | 0 | 4,945 | 0 | 0 | 0 | 0 | 4,945 |
| Bank Service Charges | 0 | 1,316 | 1,442 | 0 | 0 | 0 | 2,758 |
| Investment Brokerage Fees | 0 | 3,235 | 0 | 0 | 0 | 167,084 | 170,318 |
| PCPA Support | 0 | 0 | 3,550 | 68,204 | 0 | 0 | 71,754 |
| Equipment | 0 | 1,649 | 1,863 | 0 | 0 | 0 | 3,512 |
| Equipment-In Kind | 0 | 0 | 1,239 | 0 | 0 | 0 | 1,239 |
| Student Assistance | 0 | 0 | 8,574 | 0 | 0 | 0 | 8,574 |
| Scholarships | 0 | 0 | 12,608 | 566,341 | 0 | 0 | 578,948 |
| Total Expenses | 0 | 341,073 | 349,306 | 634,544 | 0 | 167,084 | 1,492,006 |
| Net Income (Loss) | 0 | (288,147) | 354,292 | (270,221) | 85,488 | 1,014,269 | 895,681 |
| OTHER FINANCING SOURCES/OUTGO: | | | | | | | |
| Intrafund Transfer-In | 0 | 167,039 | 214,781 | 221,016 | 1,484,693 | 51,957 | 2,139,486 |
| Intrafund Transfers-Out | 0 | 167,031 | 1,158,639 | 900 | 350,000 | 462,916 | 2,139,486 |
| Other Transfer-In | 0 | 310,752 | 0 | 0 | 0 | 0 | 310,752 |
| Net Transfers | 0 | 310,759 | (943,858) | 220,116 | 1,134,693 | (410,959) | 310,752 |
| Net Inc/Dec in Fund Bal | 0 | 22,612 | (589,566) | (50,104) | 1,220,181 | 603,310 | 1,206,432 |
| FUND BALANCE: | | | | | | | |
| Fund Equity, July 1 | 0 | 608,677 | 2,535,706 | 813,716 | 14,510,273 | 1,548,516 | 20,016,888 |
| Current Balance | 0 | 631,289 | 1,946,140 | 763,612 | 15,730,454 | 2,151,826 | 21,223,321 |

**ALLAN HANCOCK COLLEGE FOUNDATION
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDING 05/31/2023**

| | Cash Admin | General Operations | Restricted | Scholar- ships | Endowment Principal | Endowment Rev/Exp | Total |
|---|---------------|-----------------------|------------------|-------------------|------------------------|----------------------|-------------------|
| ASSETS: | | | | | | | |
| Claim on Cash | (9,988,102) | 603,518 | 1,882,887 | 769,120 | 4,580,750 | 2,151,826 | 0 |
| AHC Fdtn Mechanics Bank Checking | 381,135 | 0 | 0 | 0 | 0 | 0 | 381,135 |
| AHC Fdtn MS Active Assets MM | 301,678 | 0 | 0 | 0 | 0 | 0 | 301,678 |
| MS Select UMA Boyd 3740 Inv Cash | 0 | 0 | 0 | 0 | 134,621 | 0 | 134,621 |
| MS Select UMA Unrestr 2948 Inv Cash | 42,854 | 0 | 0 | 0 | 0 | 0 | 42,854 |
| Monarch With Strategies Pooled Cash | 7,540 | 0 | 0 | 0 | 0 | 0 | 7,540 |
| Monarch With Strategies Lahr Cash | 0 | 0 | 0 | 0 | 186 | 0 | 186 |
| Northern Trust Young Cash | 0 | 0 | 0 | 0 | 84,069 | 0 | 84,069 |
| MS Select UMA Pooled 1441 Inv Cash | 315,501 | 0 | 0 | 0 | 0 | 0 | 315,501 |
| MorgStnly Title V HSI HP 8826 Cash | 0 | 0 | 0 | 0 | 3,090 | 0 | 3,090 |
| Pledge Receivable - Current | 0 | 0 | 9,840 | 0 | 0 | 0 | 9,840 |
| Pledge Receivable - Non Current | 0 | 0 | 55,310 | 0 | 0 | 0 | 55,310 |
| Discount on Pledge Receivable | 0 | 0 | (1,898) | 0 | 0 | 0 | (1,898) |
| Accrued Interest Receivable | 0 | 0 | 0 | 0 | 342 | 0 | 342 |
| Due From Other Funds | 0 | 6,928 | 0 | 0 | 0 | 0 | 6,928 |
| Prepaid Items | 0 | 20,973 | 0 | 0 | 0 | 0 | 20,973 |
| MS Select UMA Boyd 3740 Inv Cost | 0 | 0 | 0 | 0 | 2,148,498 | 0 | 2,148,498 |
| MS Select UMA Unrestr 2948 Inv Cost | 382,778 | 0 | 0 | 0 | 0 | 0 | 382,778 |
| Monarch With Strategies Pooled Cost | 1,883,534 | 0 | 0 | 0 | 0 | 0 | 1,883,534 |
| Monarch With Strategies Lahr Cost | 0 | 0 | 0 | 0 | 57,160 | 0 | 57,160 |
| Northern Trust Young Cost | 0 | 0 | 0 | 0 | 1,303,948 | 0 | 1,303,948 |
| MS Select UMA Pooled 1441 Inv Cost | 5,915,646 | 0 | 0 | 0 | 0 | 0 | 5,915,646 |
| Interest in CA Comm Colleges Cost | 0 | 0 | 0 | 0 | 146,689 | 0 | 146,689 |
| SB Fdtn Hancock Promise Cost | 0 | 0 | 0 | 0 | 6,324,356 | 0 | 6,324,356 |
| MorgStnly Title V HSI HP 8826 Cost | 0 | 0 | 0 | 0 | 403,428 | 0 | 403,428 |
| MS Select UMA Boyd 3740 Inv FMV Adj | 0 | 0 | 0 | 0 | 241,180 | 0 | 241,180 |
| MS Select UMA Unrestr 2948 FMV Adj | 46,084 | 0 | 0 | 0 | 0 | 0 | 46,084 |
| Monarch With Strtgs Pooled FMV Adj | 10,451 | 0 | 0 | 0 | 0 | 0 | 10,451 |
| Monarch With Strtgs Lahr FMV Adj | 0 | 0 | 0 | 0 | 630 | 0 | 630 |
| Northern Trust Young FMV Adj | 0 | 0 | 0 | 0 | 267,880 | 0 | 267,880 |
| MS Select UMA Pooled 1441 FMV Adj | 700,901 | 0 | 0 | 0 | 0 | 0 | 700,901 |
| SB Fdtn Hancock Promise FMV Adj | 0 | 0 | 0 | 0 | 70,215 | 0 | 70,215 |
| MrgStnly Title V HSI HP 8826 FMV Adj | 0 | 0 | 0 | 0 | (36,589) | 0 | (36,589) |
| Total Assets | 0 | 631,419 | 1,946,140 | 769,120 | 15,730,454 | 2,151,826 | 21,228,959 |
| LIABILITIES: | | | | | | | |
| Sales Tax Payable | 0 | 130 | 0 | 0 | 0 | 0 | 130 |
| Due To/From Interchart Scholarshi | 0 | 0 | 0 | 5,508 | 0 | 0 | 5,508 |
| Total Liabilities | 0 | 130 | 0 | 5,508 | 0 | 0 | 5,638 |
| FUND BALANCE: | | | | | | | |
| Fund Equity FYB | 0 | 608,677 | 2,535,706 | 813,716 | 14,510,273 | 1,548,516 | 20,016,888 |
| Current Income/Loss | 0 | 22,612 | (589,566) | (50,104) | 1,220,181 | 603,310 | 1,206,432 |
| Total Fund Balance | 0 | 631,289 | 1,946,140 | 763,612 | 15,730,454 | 2,151,826 | 21,223,320 |
| Total Liabilities & Fund Balance | 0 | 631,419 | 1,946,140 | 769,120 | 15,730,454 | 2,151,826 | 21,228,958 |

Query View Budget Status by Account
 Fiscal period start date 07/01/2022
 Fiscal period end date 06/30/2023
 As of Date 05/31/2023

Chart of Accounts 3
 Fund 831001 & 831002
 Organization AFN
 Account All
 Program 709001

| Account Expenses | Account Title | Adopted Budget | Adjusted Budget | Year to Date | Available Balance |
|-------------------------------|-------------------------------------|----------------|-----------------|--------------|-------------------|
| 214000 | Non Bargaining Unit | 271,477 | 263,662 | 233,295 | 30,367 |
| 332000 | Classified Non Instr FICA-Soc Scrt | 16,832 | 16,832 | 14,477 | 2,355 |
| 336000 | Classified Non-Instr FICA-Medicare | 3,936 | 3,936 | 3,386 | 550 |
| 342000 | Classified Non Instr Health & Wlfr | 64,610 | 44,459 | 14,431 | 29,048 |
| 352000 | Classified Non-Instr SUI | 1,736 | 2,299 | 1,879 | 420 |
| 352500 | Classified ETT-Foundation | 28 | 41 | 39 | 1 |
| 362000 | Classified Non Instr Workers Comp | 2,264 | 2,264 | 1,947 | 317 |
| 395100 | Employer Matching of TSA | 0 | 3,000 | 2,639 | 967 |
| 451500 | Public Relations/Recognitions | 0 | 280 | 280 | 0 |
| 452000 | Office/Operational Supplies | 5,000 | 4,480 | 2,136 | 504 |
| 454000 | Non Instr Printing | 10,000 | 9,762 | 6,290 | 2,602 |
| 471000 | Food - Business Meetings/Events | 4,000 | 6,000 | 5,398 | 551 |
| 511000 | Indep Contractor (Individuals) | 0 | 50 | 50 | 0 |
| 511200 | Service Contracts (Businesses) | 3,500 | 3,800 | 3,503 | 468 |
| 521000 | Travel - All Travel Costs | 6,500 | 6,258 | 5,475 | 2 |
| 522000 | On-Site-Prof. Develop/Webinars | 1,000 | 1,000 | 0 | 1,000 |
| 522400 | Foundation Community Activities | 13,302 | 11,060 | 8,050 | 2,885 |
| 531000 | Dues & Memberships | 2,750 | 2,618 | 1,660 | 958 |
| 532000 | Non-Tech Licenses,Permits,Fees | 2,550 | 2,550 | 834 | 1,716 |
| 532200 | Software License/Subscription Agrmt | 28,000 | 39,906 | 18,932 | 20,974 |
| 566000 | Software Maintenance Agreement | 0 | 0 | 0 | 0 |
| 587000 | Postage/Express Services | 7,500 | 7,144 | 5,226 | 199 |
| 588000 | Advertising/Sponsorships | 4,000 | 4,945 | 4,945 | 0 |
| 589200 | Bank Service Charges | 4,000 | 4,000 | 1,316 | 2,682 |
| 589500 | Investment Brokerage Fees | 5,000 | 5,000 | 3,235 | 1,765 |
| 641000 | Equipment | 500 | 1,659 | 1,649 | 10 |
| 721500 | Intrafund Transfers-Out | 30,000 | 41,481 | 167,031 | (125,550) |
| Revenue | | | | | |
| 882000 | Contributions,Gifts,Grants&Endwmnts | 40,000 | 40,000 | 30,830 | 9,170 |
| 886000 | Interest and Investment Income | 0 | 0 | 20,887 | (20,887) |
| 889000 | Other Local Revenues | 100 | 100 | 1,209 | (1,109) |
| 898200 | Intrafund Transfer-In | 131,250 | 131,250 | 167,039 | (35,789) |
| 898300 | Other Transfer-In | 317,135 | 317,135 | 310,752 | 6,383 |
| Revenue Total | | 488,485 | 488,485 | 530,716 | (42,231) |
| Expenditure Total | | 488,485 | 488,485 | 508,104 | (25,211) |
| Report Total (of all records) | | 0 | 0 | 22,612 | (17,020) |

| Intra Fund Transfers-Out | Budget | Actual |
|--------------------------------------|---------------|----------------|
| Gen Fund Unrestr. to Underwater End. | 0 | 125,550 |
| WineMakers Dinner | 0 | 11,481 |
| Scholarship Banquet support | 30,000 | 30,000 |
| | <u>30,000</u> | <u>167,031</u> |

| Intra Fund Transfers-In | Budget | Actual |
|--------------------------------------|----------------|----------------|
| Administration Fee @ 1.5% | 113,000 | 101,009 |
| President's Circle Fee @ 15% | 8,250 | 0 |
| Unrestricted End. Proceeds-Madsen | 5,000 | 0 |
| Hancock Promise Gift Fee @ 1.5% | 5,000 | 17,280 |
| Unrestricted Endowment | 0 | 48,750 |
| Other Transfer-In (District support) | 83,580 | 77,197 |
| Other Transfer-In (District support) | 233,555 | 233,555 |
| | <u>448,385</u> | <u>477,791</u> |

| | |
|---|----------------------|
| To: Board of Directors | ACTION |
| From: Judy Frost, Chair Finance Committee | July 27, 2023 |
| Subject: Auditor's 2021-2022 IRS Form 990 Report | |

BACKGROUND

As a part of the foundation's annual audit, representatives from CWDL, Certified Public Accountants, prepare the Internal Revenue Service's Form 990. The firm has provided the foundation with the filed *Form 990 – Return of Organization Exempt from Income Tax* form for the committee's review and approval. The form will be included as a PDF packet emailed to the committee. A hardcopy will not be included in the mailed packet.

RECOMMENDATION

The Finance Committee recommends the Board of Directors approve the 2021-2022 IRS Form 990 as submitted.

| | |
|--|----------------------|
| To: Board of Directors | Information |
| From: Judy Frost, Chair Finance Committee | July 27, 2023 |
| Subject: Investment Advisors Review | |

BACKGROUND

The committee requested two areas of related analysis regarding our brokerage accounts.

1. The first is an “apples-to-apples” comparison of management fees relative to performance. The attached report shows compiled data from the previous two fiscal years, which include a typical year of steady growth and the volatile environment of last year.
2. The second is a comparison of fee tiers for each manager and the break points for each relative to total holdings.

Allan Hancock College Foundation
Investment Management Fees & Performance Comparison

| | <u>Total Fees</u> | <u>Rate of Return (Net of fees)</u> | <u>Tiers</u> | <u>Benchmark Rate</u> |
|--|-------------------|-------------------------------------|---|---|
| <u>Santa Barbara Foundation</u> | | | | |
| Calendar year 2021 | 0.90% | 9.50% | 1.0% on the first \$3 million | |
| Calendar year 2022 | 0.88% | -15.78% | .75% on amounts over \$3 million .50% on amounts over \$5 million Negotiable on amounts over \$10 million Investment fee is .36% annually | |
| May 31, 2023 Balance: \$6,394,571 | | | | |
| <u>Monarch Wealth Strategies</u> | | | | |
| Charles Schwab Investments | | | | |
| Calendar year 2021 | 1.155% | 11.16% | 1.155% on the first \$500,000 | 1.95% |
| Calendar year 2022 | 1.155% | -13.16% | 1.155% - \$500,001-\$1,000,000 1.155% - \$1,000,001-\$2,000,000 .75% - \$2,000,001-\$4,000,000 .55% - \$4,000,001-\$10,000,000 .45% - \$10,000,001 - \$15,000,000 .35% on amounts over \$15,000,001 | 1.45% 0.95% |
| May 31, 2023 Pooled Balance: \$1,901,525 | | | | |
| May 31, 2023 Lahr Balance: \$57,976 | | | | |
| <u>Northern Trust</u> | | | | |
| Calendar year 2021 | 0.70% | 17.40% | .80% on the first \$5 million | 1.00% |
| Calendar year 2022 | 0.70% | -13.40% | .48% next \$5 million .44% next \$15 million .40% next \$50 million .32% next \$50 million .24% over \$125 million <i>(we receive a 20% discount-reflected above)</i> | 0.60% 0.55% 0.50% 0.40% 0.30% |
| May 31, 2023 Balance: \$1,656,238 | | | | |
| <u>Morgan Stanley</u> | | | | |
| Blended Rate for all accts Calendar year 2021 | 0.80% | 11.24% | 1.25% - on the first \$99,000 | 1.50% |
| Blended Rate for all accts Calendar year 2022 | 0.66% | -14.16% | 1.20% - \$100,000-\$249,999 1.10% - \$250,000-\$499,999 .90% - \$500,000-\$999,999 .75% - \$1,000,000-\$1,999,999 .65% - \$2,000,000-\$4,999,999 .40% - \$5,000,000-\$9,999,999 .35% - \$10,000,000 and above <i>(we receive the maximum discount allowable)</i> | 1.40% 1.30% 1.25% 1.10% 1.00% 0.90% 0.75% |
| Endowment Acct: Calendar year 2021 | 1.07% | 10.71% | | |
| Endowment Acct: Calendar year 2022 | 0.72% | -15.76% | | |
| May 31, 2023 Balance: \$6,932,048 | | | | |
| Boyd Fund: Calendar year 2021 | 0.90% | 12.72% | | |
| Boyd Fund: Calendar year 2022 | 0.57% | -15.42% | | |
| May 31, 2023 Balance: \$2,524,299 | | | | |
| Reserve Acct: Calendar year 2021 | 0.67% | 13.06% | | |
| Reserve Acct: Calendar year 2022 | 0.51% | -9.04% | | |
| May 31, 2023 Balance: \$471,715 | | | | |
| Title V: Calendar year 2021 | 0.55% | 8.47% | | |
| Title V: Calendar year 2022 | 0.57% | -16.42% | | |
| May 31, 2023 Balance: \$369,930 | | | | |

| | |
|--|----------------------|
| To: Board of Directors | Information |
| From: Jon Hooten, Executive Director AHC Foundation | July 27, 2023 |
| Subject: Funding a 2-Year Promise | |

BACKGROUND

At the conclusion of the Hancock Promise campaign, the college intends to expand the Promise to cover two years of tuition and fees to rising high school seniors from schools in our district. Auxiliary Accounting has produced a model for the anticipated expenses initially associated with this expansion of services.

Promise Fund. The campaign currently stands at \$7.5 million toward the \$10 million goal. Currently, the Foundation has \$6.4 million in cash at the Santa Barbara Foundation with the balance comprised of committed funds.

We expect to secure two additional commitments this summer: the first disbursement from a matured bequest estimated at 675k is expected to arrive in July. We are also solidifying an agreement for a bequest of \$1 million with a possible naming opportunity on campus. These two gifts will push the campaign total to \$9.1 million and \$7.4 million in cash-on-hand.

Expanding the Promise. The one-year Promise program is currently funded almost entirely by state funds (formerly the BOG waiver, now the “California Promise”), with additional support from the Foundation’s “working fund” for students who do not qualify for state assistance. In FY22-23, the total cost of the Promise program was \$385,105. First-year enrollment is projected to increase by 18% in Fall 2023 and cost approximately \$450,000.

“California Promise” grants will not cover second year costs, which will require support from the Foundation’s Promise Fund. Currently, roughly 75% of first-year freshmen persist from one year to the next, which can be used as a baseline for projection of estimated costs. As such, we estimate roughly \$335k is needed to launch the two-year Promise program.

With a conservative estimate of at least \$7.5 million in the Promise fund by F24, a 4.5% draw will be \$337,000 which we project will nearly cover the cost for the second year of Promise students. The launch would not likely happen until at least FY24 or FY25, which will allow time for the fund to continue to grow and receive additional contributions.

| | |
|--|----------------------|
| To: Board of Directors | Information |
| From: Jon Hooten, Executive Director Allan Hancock College Foundation | July 27, 2023 |
| Subject: Foundation Giving Report and Promise Campaign Update | |

Foundation Giving Report

The Foundation Giving Report provides a comparison of Foundation fundraising revenue for FY 2020-21, 2021-22, and 2022-23 (through May 31, 2023). The numbers below are for fundraising receivables (not inclusive of pledges) and are reconciled with the foundation’s contributions report.

| Foundation Revenue Comparison | 7/1/20- 6/30/21 | 7/1/21 - 6/30/22 | 7/1/22 - 5/31/23 |
|--|------------------------|-------------------------|-------------------------|
| Hancock Promise | \$862,679 | \$915,789 | \$454,257 ¹ |
| Annual Scholarships | \$444,203 | \$386,367 | \$362,235 |
| Endowed Scholarships | \$204,746 ² | \$45,325 | \$35,250 |
| Endowments (Other) | \$124,259 | \$0 | \$238 |
| President’s Circle | \$50,065 | \$60,669 | \$68,235 |
| General Operations | \$79,178 | \$34,345 | \$30,830 |
| Other restricted (Depts, programs, etc.) | \$147,284 | \$283,350 | \$198,407 |
| | \$1,912,414 | \$1,725,845 | \$1,149,452 |

¹ A bequest of \$675,000 that was expected to book in FY22-23 is delayed until FY23-24.

² Three new scholarship endowments were established in fiscal year 2020-2021.

Hancock Promise Campaign Update

As of July 7, the Hancock Promise campaign has a total of **\$7,479,452** in gifts and commitments. With the anticipated bequest of \$675,000 and another \$1 million in the final stages of negotiation, the campaign will soon surpass \$9.1 million. Proceeds from the Hancock Honors will benefit the Promise, and a fall solicitation campaign will launch after the event. This fall, we will develop the strategy to close out the campaign and celebrate its completion.

Foundation Support to District

The Foundation provides the AHC Joint Community College District support for other programs and projects beyond scholarships.

| Restricted Funds Expenses | FY 2021-22 | FY2022-23 through 5/31/23 |
|---|-------------------|----------------------------------|
| AHC Programs (restricted dept. support) | \$241,033 | \$283,687 |
| President’s Circle | \$94,305 | \$65,619 |
| Student Emergency Fund | \$6,155 | \$0 |
| Subtotal | \$341,493 | \$349,306 |
| Scholarships Funded | | |
| Scholarships | \$642,758 | \$634,544 |
| Subtotal | \$642,758 | \$634,544 |
| Total Support to District | \$984,251 | \$983,850 |

| | |
|--|----------------------|
| To: Board of Directors | Information |
| From: Jon Hooten, Executive Director Allan Hancock College Foundation | July 27, 2023 |
| Subject: President’s Circle Subcommittee Report | |

Membership Report

April 1, 2023 – June 30, 2023

| | |
|----------------------|-----------|
| Current Total | 66 |
| Pending Renewal | 12 |

Financial Report

| | Dec 1, 2022 – Feb 28, 2023 | Mar 1, 2023 – May 31, 2023 |
|------------------------|----------------------------|----------------------------|
| Opening Balance | \$19,336.00 | \$18,249.00 |
| Revenue | \$20,406.00 | \$11,124.00 |
| Expenses | \$21,493.00 | \$15,355.00 |
| Balance | \$18,249.00 | \$14,018.00 |

President’s Circle Renewals

Staff recently sent out 16 renewals through June and are currently waiting for responses.

Due to the success of providing a year of PC activities to Centennial sponsors, we are trying the strategy again with the Hancock Honors as a way of inviting new members into the PC.

A cultivation event is being planned for the fall. More details to come.

Each member of the Foundation’s Board of Directors is invited and encouraged to become a member of the President’s Circle. The President’s Circle is a wonderful way to show your support for Hancock and support the vision of our President.

| | |
|---|----------------------|
| To: Executive Committee | Information |
| From: Tim Harrington, Chair Scholarship Subcommittee | July 19, 2023 |
| Subject: Scholarship Subcommittee Report | |

BACKGROUND

The Foundation hosted its first 2-day in person banquet last month. Over 780 people were in attendance, and both donors and students seemed to enjoy the celebration.

Staff sent out a survey and received about 170 responses, 70% were students. Below are some key takeaways. **The overall rating of the event averaged a 4.72 out of 5**

- Several students stated they were appreciative that they could bring both parents this year
- Slightly more than 85% were satisfied with the 2-night format
- Over 90% enjoyed meeting their donor or scholarship recipient

Comments for improvement included:

- Larger food portions
- Better sound system
- More areas for photos
- Better directional signs outdoors
- Larger print on name tags and table numbers